



MINNESOTA PRIVATE DETECTIVE AND PROTECTIVE AGENT SERVICES BOARD
1430 Maryland Avenue East
ST. PAUL, MN 55106
PHONE: 651/793-2666

CONTINUING TRAINING – COMPLIANCE FORM

1. This form is to be used for the purposes of compliance with Continuing Training Requirements (both general continuing as well as armed continuing training).
2. All Qualified Representatives and Minnesota Managers must complete this form to respond to the mandatory training requirement. This form will only be required of other corporate officers, partners and employees who attend a course not pre-approved by the board.
3. If you have chosen to attend a course/seminar or other training opportunity that is not board approved, you will need to submit, a) Course Content, b) Instructor Credentials and c) Certificate/Letter of completion from the training provider. (Note – You may submit a training opportunity in advance for initial review).
4. If you attended a board approved course, you need only complete this form and attach your certificate/letter of completion.

Remember: That training must be related to the field in which the license is held. This may include, but is not limited to, out-of-state courses, college courses, recognized associations, and recognized professional schools.

Please use one form for each course, and submit completed forms to the board office.

License-holder:	License Number:
Your Name:	

REQUIRED COURSE INFORMATION:

Course Title:	
Training Provider:	
Instructor Name:	
Course Date(s):	Course Time(s):
Course Location(s):	
Number of hours attended (50 minutes = one training hour) (Do not include lunches, business meetings, etc.):	

One form per course please. Additional forms may be downloaded from the website
https://dps.mn.gov/entity/pdb/training/Documents/Continuing_Training_Compliance_Form.pdf