

**MINNESOTA BOARD OF
PEACE OFFICER STANDARDS AND TRAINING**

**BOARD MEETING
POST Board Office
1600 University Avenue, Suite 200
Saint Paul, Minnesota
October 23, 2014**

Members Present

Mr. Tim Bildsoe (Chair)
Dr. Everett Doolittle
Mr. Mark Fahning
Ms. Nancy Johnson
Ms. Mylan Masson
Ms. Janell Rasmussen
Mr. Paul Schnell
Mr. Steve Stotko
Ms. Becky Swanson
Mr. Dave Titus

Member(s) Absent

Mr. Dave Benrud
Mr. Marty Earley
Mr. Joel Olejnicak
Mr. Kent Wilkening
Mr. Troy Wolbersen

Others Present

Mr. Nate Gove
Ms. Susan Hilal
Mr. Earl Lingerfelt

Counsel Present

Mr. Jacob Fischmann,
Assistant A.G.

Staff Present

Ms. Mary Bjornberg
Mr. Jeff Evans
Mr. Paul Monteen
Ms. Deb Soderbeck
Ms. Peggy Strand
Ms. Sheryl Waddick

Chair Bildsoe called the meeting to order at 10:01 a.m. and welcomed everyone in attendance. The **Forum** was the first item on the agenda. Chair Bildsoe asked if anyone wished to address the board and no one responded.

Approval of the Agenda: Chair Bildsoe said unless there were any changes to the agenda, a motion was in order.

- **MOTION:** Dr. Doolittle moved to approve the agenda. Chair Bildsoe seconded the motion. The agenda was approved.

Approval of the July 24, 2014 Minutes:

- **MOTION:** Ms. Johnson moved to approve the minutes of the July 24, 2014 Board meeting. Mr. Stotko seconded the motion. The minutes were approved.

Approval of the September 15, 2014 Minutes: Ms. Masson asked that the minutes include the name of the candidate not chosen for the Executive Director position and asked if both candidates were also notified via U.S. mail of the Board's decision. Chair Bildsoe said DPS-HR sent notification via mail.

- **MOTION:** Mr. Fahning moved to approve the amended minutes of the September 15, 2014 Board meeting. Ms. Masson seconded the motion. The amended minutes were approved.

Announcements: Chair Bildsoe asked if anyone had anything they wanted to bring to the Board. Ms. Strand announced the annual Professional Peace Officer Education (PPOE) Coordinators' Conference would be held on November 5, 2014 at the Maplewood Community Center. If any Board members wished to attend, she asked to be notified so a lunch could be prearranged.

Chair Bildsoe announced Mr. Nate Gove's first day as the new Executive Director would be November 10, 2014. Chair Bildsoe thanked Mr. Gove for reaching out to the Board members across the State and meeting with them individually. "Nate, we welcome you, we look forward to working with you, and wish you all the best," he said.

Chair Bildsoe asked the Board members whose terms were expiring January 2015 to let Ms. Bjornberg or Mr. Gove know if they were interested in reappointment. He asked if anyone had anything else and there was no response from the Board or audience.

National Governors Association Project: At one year into the project, Ms. Strand provided an update on the progress of the Association's "Veterans Licensing and Certification Policy Academy." She'd attended a 3-day work session in Washington D.C. with representatives from the states of Illinois, Nevada, Iowa, Wisconsin and Virginia that were all invited to participate. "We discussed what works, what doesn't work, what challenges & barriers are involved. It was an intense and interesting three days," she said. The project has been working to find ways to transition returning vets into licensed careers in a more efficient manner, and how to provide the information to the veterans at the right stage of their reintegration. She said, "One thing is very clear . . . this is not about lowering standards." Questions and discussion followed. (**See the additional page added at the request of Board Member Swanson.) Ms. Strand would provide another update at either the January or April 2015 Board meeting.

INTERIM EXECUTIVE DIRECTOR'S REPORT

FY 2015 Budget: Copies of the Manager's Financial Report were distributed and Ms. Bjornberg explained several of the funds and figures on the different pages.

2014 Reimbursement: Ms. Bjornberg reported twenty-nine police departments did not apply for training reimbursement dollars, however 402 agencies did apply. The agencies shared a total of \$2,881,193.13 divided by the 8,957 officers who qualified. The 2014 per officer share was \$321.81. Ms. Bjornberg told the Board that often, small agencies receive their training from larger agencies and that may make them ineligible to apply for training reimbursement money. The list of agencies and the amounts reimbursed have been put on the POST Board web site. Discussion followed.

Annual Policy and Training Compliance Review: Ms. Bjornberg told the Board the annual *Policy and Training Compliance* and *Alleged Misconduct* forms went out electronically to all Chief Law Enforcement Officers (CLEOs) on September 11th with a return due date of October 3, 2014. Ms. Bjornberg kept the Minnesota Sheriff's Association (MSA) and the Minnesota Chiefs of Police Association (MCPA) apprised during the three-week turnaround regarding what agencies had not yet responded. After the deadline passed, Mr. Monteen contacted the remaining twelve agencies, some repeatedly, and on October 16th, the one remaining agency finally responded and one-hundred percent compliance was achieved. Ms. Bjornberg thanked Mr. Monteen for his efforts.

2014 Continuing Education Review: Ms. Bjornberg mailed out review letters and forms to 150 active peace officers on September 25th asking them to respond with

their continuing education information by October 17th. The officers being reviewed had just renewed their licenses by June 30, 2014. She told the Board she hadn't yet had time to review all the responses, but everyone did respond by the deadline. A percentage of inactive officers would also be reviewed after the new Executive Director starts. She would provide a report at the next Board meeting.

CLEO Certification Update: Ms. Bjornberg reported the number of "cover letters" she has received from the MCPA asking the POST Board to verify the applicants have had no disciplinary action taken against their license. She explained the process involved by POST staff saying, "It doesn't take very long to complete the disciplinary check and we respond accordingly sending the original cover letter back to the MCPA with a copy kept here." Chair Bildsoe asked for another update at the January meeting.

Ms. Bjornberg finished by saying, "I just want to thank everyone, now that Nate will be starting eleven working days from today, for giving me the opportunity to be the interim and it has been an honor to represent the POST Board in the interim position. Thank you very much." Chair Bildsoe thanked Ms. Bjornberg adding, "You've done a great job."

Chair Bildsoe adjourned the meeting at 10:55 a.m.

The foregoing minutes were approved by the Board of Peace Officer Standards and Training when it met on January 22, 2015.

Tim Bildsoe
Board Chair

Nathan R. Gove
Executive Director

**During the January 22, 2015 POST Board meeting, Ms. Swanson requested additional discussion information from the October 23, 2014 Board meeting be added to the minutes of the meeting. The following was added and approved by the Board:

Discussion included explanations by Board Members Swanson and Masson of how their schools already work to meet the needs of degreed individuals. Ms. Swanson explained that Alexandria Technical and Community College has a career transition program which allows individuals with a degree to take only certain PPOE classes and then go right into their summer skills program. The classes required are individualized based on the individual's previous education/transcript. Ms. Masson said her program also reviews each individual's education history, waives courses where appropriate, and then provides the education the individual needs. She stated, "Everyone would have to go through the hands-on skills component." Ms. Masson added that she is interested in working with other PPOE schools in developing a uniform process for waiving courses based on the learning objectives that any school can use to individualize and flex the PPOE education program for degreed individuals.