Chair Bildsoe called the meeting to order at 10:00 a.m. He welcomed and thanked everyone for attending. The Forum was the first item on the agenda. No one present asked to address the Board.

**Approval of the Agenda:** Chair Bildsoe asked if there were any additions or changes.

- MOTION: Mr. Schnell moved to approve the agenda. Mr. Bentrud seconded the motion. The agenda was approved.

**Approval of the January 22, 2015 Board Meeting Minutes:** Chair Bildsoe told the Board that Ms. Masson’s name had been omitted from the list of members present on the January 22nd minutes, but it was corrected on the copy submitted for approval and signature.

- MOTION: Mr. Setter moved to approve the minutes. Mr. Wilkening seconded the motion. The minutes were approved.

**Announcements:** Chair Bildsoe told the Board he had adjusted the committee memberships as per the requests he’d received from the members adding, "If you want to make a change, let me know." He then welcomed new staff member, Mr. Mark Raquet, who replaced Mr. Paul Monteen.

Chair Bildsoe congratulated the other four Board members who were re-appointed by the Governor since the January 2015 meeting. He also announced the July 23rd Board
meeting would be held at the BCA, 2nd Floor and would include a working lunch for the Board members focusing on strategic planning.

**CLEO Certification Update:** Mr. Andy Skoogman provided updated information regarding the Chief Law Enforcement Officer (CLEO) Certification Project. “Our Board is grateful for the collaboration with POST regarding the CLEO certification program. The ongoing partnership adds credibility and is vital to the ultimate success to the program. A special thank-you to Mary Bjornberg for verifying each applicant’s license is in good standing and for signing-off on each certification. I’m pleased to report we have twenty-seven CLEOs certified as well as one commander. Four additional applicants are in the process including our first sheriff. At this point, we’re looking at close to ten percent of our membership being certified,” he reported. Mr. Skoogman then listed the various training offered by the Minnesota Chiefs of Police Association (MCPA). His Board recently approved the hiring of a Professional Development Director who will lead the Professional Development Committee, a merger of the CLEO Certification Task Force and the Education and Training Committee. The Professional Development Committee will develop new curriculum for additional academies as well as keep current curriculum up to date.

**Training Committee Report – 2015 Learning Objectives:** Ms. Strand explained that one of the Board’s responsibilities is to adopt and maintain a set of learning objectives that concentrate on the knowledge, skills and abilities essential for peace officer education. She also explained that over the course of about two years she had been working to develop new objectives to replace those written in 1992. At its January 2015 meeting the Board requested Ms. Strand work with the Minnesota Chiefs of Police Association (MCPA) to allow chief law enforcement officers from all types of law enforcement agencies one more opportunity to provide input into the new objectives. Ms. Strand stated that between early January and the end of March 2015 she attended six meetings hosted by the MCPA at locations throughout Minnesota. Approximately seventy-five law enforcement representatives attended these meetings and participated in discussions on the objectives. About thirty-five of these representatives also provided feedback through an electronic survey. Following these meetings, on April 9, 2015, the Board’s Training Committee met and recommended approval of the new *Learning Objectives for Professional Peace Officer Education, April 2015*. Mr. Bentrud said, “A lot of work has gone into this. As an adjunct for St. Cloud State, we went through the learning objectives to see what has changed and personally I like the reorganization. We really need to get this into the hands of the academic institutions. Our perspective is this is a “living document” open to tweaks, revisions, clarifications as we go forward. It is a solid document and I’m encouraged to see it move forward.” Discussion ensued. Chair Bildsoe suggested holding a public meeting to give the public an opportunity for comment. Mr. Setter said, “I don’t disagree with you but I’m concerned about the fact that, in terms of the referendum on law enforcement in this country, it’s much broader than just the training. It’s about statutory responsibility, it’s about the whole attitude toward law enforcement, and particularly the use of force.” He voiced concern over adding another three months before approval of the document that could push the implementation at the academic level back another semester or more. Several members agreed that waiting was not the best scenario. Mr. Wilkening added, “We’ve heard from the educators on the Training Committee and I rely on their expertise. This document will go on the web site and if we get any public comment, we can always bring that back to the Training Committee.” Mr. Schnell opined, “I don’t see a downside in getting public input, but how do you integrate that public input into the process?” Discussion continued.
• **MOTION:** Mr. Bentrud moved to adopt the 2015 Learning Objectives document. Ms. Johnson seconded the motion. Mr. Setter commented, "This (public input) would have been better served as part of the process rather than at the end. Context is lost when you don’t have the benefit of the debate and dialogue." The motion passed.

Ms. Strand then asked the Board to recognize Ms. Mary Vukelich from Century College for her hard work on the learning objectives project. She said Mary not only initiated the project by providing start-up money and a method for the job task analysis but also volunteered many, many hours of her time. "Thank you, Mary, for your dedication to your profession." Chair Bildsoe then thanked Ms. Vukelich and all who were involved in the project. Ms. Strand said she would get the new learning objectives posted on the POST Board’s website and provide an update about transitioning to the new objectives to the Board at its July meeting.

**EXECUTIVE DIRECTOR’S REPORT**
Mr. Gove recognized Ms. Vukelich and Ms. Strand for their work saying, "This has been a very long and arduous process."

**Staffing Update:** Mr. Gove shared that Mr. Monteen’s last day with the POST Board was on April 21, 2015. Mr. Raquet started on April 13th as the new Standards Coordinator. Ms. Waddick had just completed a week and a half, 21-agency, on-site compliance review. "I’m very happy to have Mr. Raquet with us. He certainly knows the system and his previous experience as a police chief will go a long way as well in meeting with the different CLEOs," he said.

**FY 2015 Budget:** Copies of the Manager’s Financial Report were distributed. Mr. Gove pointed out the Reimbursement Fund figures saying, "The training reimbursement per officer share may experience a slight drop this year. The non-DWI reinstatement fee account will not meet the projected $250,000." He went on to explain the current, unexpended budget and his plans to upgrade some office equipment.

**BasicGov Computer Software Project Update:** POST was one of three agencies to be utilized as test pilots for the roll-out of the new software to replace Versa. Mr. Gove said it appears that the vendor does not have adequate resources (staff) to build-out the system. "Our roll-out has stopped and the Versa support contract has been extended. MN.IT is focusing on the Board of Psychology to go live within 45 to 60 days. We have essentially been put on hold. I am hopeful we will have the system by the end of the calendar year." he reported.

**Survey on License Eligible Candidates:** Last January, Mr. Gove requested Mr. Evans conduct a survey of the people who passed the POST Board’s Professional Peace Officer Education exam within the past three years but never got licensed in Minnesota. Mr. Evans distributed the survey via e-mail addresses. "The response was quite good," Mr. Gove said. Mr. Evans prepared the report and called attention to the general conclusions from the survey and reiterated some of the respondent’s answers. The survey will continue to be used and sent to those persons who fall into the unlicensed category in the future, perhaps annually. Mr. Gove told the Board the survey could include questions on other areas that they might like to see information on. "I’m just very impressed with the excellent response we got to this. It’s an excellent conduit for us to reach out and gauge how we’re doing as an industry," he said. Discussion followed. Mr.
Gove would see that the information is shared with higher education and the professional associations. Mr. Evans was asked to provide an update in July regarding his plan to build on the survey and the information it provides.

Survey to PPOE Coordinators on Current Practices: Mr. Gove received concern from law enforcement professionals and stakeholders in regard to PPOE graduates not adequately prepared to go into entry-level peace officer positions. As a way to get a better handle on where inconsistencies exist from school to school and how the schools meet POST Board rules, Ms. Strand prepared and distributed an in-depth survey to the PPOE providers that is due back to POST by May 29, 2015. Mr. Gove said, “We intend to share what we’ve found with the stakeholders. This is the first step to getting more information than just a few anecdotal statements.” Mr. Schnell asked if POST could collect demographic data on examinees. Mr. Fischmann would research that possibility. Mr. Gove said, “I’ve heard that there is a wide variety of ways that one can upgrade their two-year degree depending on what courses are allowed. I hear about PPOE-shopping by students. Where is that coming from?” Mr. Gove will provide the results of the survey to the Board when the information has been gathered.

Strategic Planning Update: Chair Bildsoe turned the meeting over to Ms. Barbara Tuckner, a management consultant from Management Analysis Development (MAD), a division within Minnesota Management and Budget. She provided an overview of the process POST has, and will continue to follow in developing a Strategic Plan. She distributed handouts that illustrate the landscape of the work of the POST Board, present, past and possibly future. Ms. Tuckner asked members if they wanted to add to the landscape. Discussion ensued. Ms. Tuckner called attention to the timeline she’d prepared noting the “vision session” with the Executive Committee was planned for May 28th. Staff will attend a strategy session in June and the entire Board will be involved during the working session as part of the July 23rd Board meeting. A final document will be prepared for web posting and public distribution in August, and final adoption by the Board in October 2015. Ms. Tuckner thanked the Executive Committee members for their input. “From my perspective as a facilitator, developing the landscape map was really helpful to see what you are thinking as leaders as you guide this organization,” she said. Mr. Setter told the Board, “I found it (strategic planning) to be incredibly useful as a guiding document for the BCA.” Discussion continued. Chair Bildsoe asked the members to “do a little homework” and let Mr. Gove know if they want any additions or comments made to the landscape map. Mr. Fischmann told the members to refer to Minnesota Statute 626.843 for a definition of the POST Board’s authority.

Chair Bildsoe thanked the Board, Mr. Gove and the staff for their work. He adjourned the meeting at 11:45 a.m.

The foregoing minutes were approved by the Board of Peace Officer Standards and Training when it met on July 23, 2015.

[Signatures]

Board Chair

Executive Director