

**MINNESOTA BOARD OF
PEACE OFFICER STANDARDS AND TRAINING**

**Special Committee on POST Complaint Process
POST Board Office
Electronic Meeting VIA Microsoft Teams
August 25, 2021**

Members Present

Justin Page
Liz Richards
Shelly Schaefer
Justin Terrell

Members Absent

Jim Yang

Staff Present

Erik Misselt
Abby Brown
Angie Rohow

Invitation to listen to the live meeting was listed on the website.

Call to Order: Director Misselt called the meeting to order at 9:03 am.

Approval of the Agenda: It was determined that the meeting minutes from July 28, 2021 were not sent out in advance of the meeting, therefore the agenda was adjusted to indicate a review of the meeting minutes, but a vote would not be taken to approve the minutes until next meeting. The adjusted agenda was approved through a voice vote.

Review of the July 1, 2021 Meeting Discussion and Meeting minutes: Ms. Schaefer mentioned that the final draft of the complaint form was different than she remembered discussing during the last meeting. After some discussion revolving around wording and formatting the group determined that staff would:

- Add language on the form similar to MN POST website stating "If it is deemed your complaint doesn't fall within our jurisdiction, we will forward your complaint to the agency employing the officer. It is their responsibility to follow their mandated policy on Allegations of Misconduct. If your complaint falls within the POST Board's jurisdiction, information will be gathered."
- Change the wording at the top of the Complaint Form to "If you need assistance with completing this form;"
- Begin to create a Frequently Asked Questions section on the website for the complaint process, which should include other resources for complaint help to include the Minnesota State Bar Association's website link.

Feedback from EPEICR about the complaint process and drafted complaint form:

Director Misselt discussed the feedback that he heard during the Advisory Council meeting on August 2nd. The main concern that seemed to be discussed was that members felt that the model policy regarding racial profiling should be listed or highlighted on the form. After some thoughtful discussion about this suggestion, it was determined by the members of this committee that four model policies will be included on the Complaint form. The policies include:

- Use of Force Model Policy
- Professional Conduct of Officers (Conduct Unbecoming) Model Policy
- Avoiding Racial Profiling Model Policy
- Investigation of Sexual Assault Model Policy

Next Steps: The documents will be altered as mentioned above and then it will be presented to the Complaint Investigative Committee for any further feedback at their September meeting. This special committee will plan to meet one more time in the beginning of October to finalize the documents to present to the Full Board during the October 28th meeting.

The meeting was adjourned at 9:59 am.