

Crime Victim Services Grants Reporting Timeline
SART & VAWA Special Projects
1/1/2023-12/31/2024

Grant Activity Quarter:	Q1 Jan 1 st – March 31 st	Q2 April 1 st – June 30 th	Q3 July 1 st – Sept. 30 th	Q4 Oct. 1 st – Dec. 31 st
Due Dates:	4/30/23 4/30/24	7/30/23 7/30/24	10/30/23 10/30/24	1/30/24 1/30/25
Reports Due:	Financial Status Report Program Income Report	Financial Status Report Program Income Report	Financial Status Report Program Income Report	Financial Status Report Program Income Report VAWA STOP Annual Report

All reports are submitted in [E-grants](#). Extensions are not permitted and late reports may result in a notice of [non-compliance](#).

Financial Status Reports (FSR) are due at least quarterly, even if zero expenses during the quarter. See the FSR [description requirements](#) and [e-grants instructions](#) for submitting FSRs.

Program Income Reports are required quarterly, regardless if the program generates income or not. See [Program Income FAQs](#), [examples](#), and [e-grants instructions](#) for submitting progress (program income) reports.

VAWA STOP Annual Report form can be found [here](#). The report should reflect all activities and outcomes during the entire year. Download and save the pdf form to your computer. Upload the completed form in e-grants under the VAWA Annual Progress Report; see [e-grants instructions](#) for submitting a progress report. Additional resources and training materials can be found [here](#).

Budget Revisions are required to add new line items to the budget, or shift funds between budget categories if expenditures exceed 10% of total budget category amount; see [budget revision instructions](#). There is no limit on how many budget revisions a program can do, but **all final budget revisions must be initiated by 11/30/24**.

Grant Amendments are needed for any material change to the grant agreement, (i.e. extending the grant period). Contact your grant manager if you think you need an amendment. **All grant amendments must be initiated by 10/30/24**.

Visit the [OJP website](#) to view the OJP Grant Manual, resources, and more information.