



Minnesota State Fire Marshal Division

445 Minnesota St. – Suite 145
St. Paul, Minnesota 55101-5145



Application for Variance / Time Extension

Please accept this application for the following matter: Variance Time Extension

Requestor Information (Please Print)		
Last Name:	First Name:	MI:
Address:		
City:	State:	ZIP Code:
Company Name:		
Daytime Phone:	Email:	
Relationship to Property:		

Property Information (Please Print)			
Property Name:			Phone:
Address:			Fax:
City:	State:	ZIP Code:	File # (if known):
Fire Inspector Name:		Compliance Date (time extensions only):	
How is the property used?			

Inspection Information (Please Print)		
Date of Inspection:	Item #:	Description of violation/issue

Information Provided (check all that apply):	
Photographs	Floor Plans/Diagrams
Contractor Bids	Plan of Correction
Governing Body Action (opinion from City Council, Board of Appeals, County Board, Township Board)	
Other:	

All blanks must be complete and all supporting documents must be included in the variance package to be considered a complete variance application.

Signature of Requestor:	Date:
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SFM Office Use Only			
Date Received:	Date Reviewed:	Reviewed by:	
Date of FMCAP:	Disposition:	<input type="checkbox"/> Denied	<input type="checkbox"/> Granted
		<input type="checkbox"/> Granted as Amended	

Complete for Variance Request

Pursuant to Minn. Stat. 299F.011, subd. 5, please explain in detail how your variance request meets each of the following statutory requirements. Be as complete and thorough as possible. Use additional sheets if necessary. Attach any documents that will support your position such as pictures, drawings, floor plans and contractor's estimates. The completeness of your information will assist the panel in evaluating the validity of your variance request.

All sections must be completed.

The property is substantially in compliance with the fire code (other than the variance issue):

The safety of the public and building occupants will not be jeopardized (public includes responding firefighters):

Undue hardship will result to the requesting party unless the variance is granted:

Application for Time Extension

Complete for a request for a time extension to complete fire code orders:

Please explain in detail how your request for a time extension meets each of the following criteria. Be as complete and thorough as possible. Use additional sheets if necessary. Attach any documents that will support your position such as pictures, drawings, floor plans and contractor's estimates. The completeness of your information will assist the panel in evaluating the validity of your request for a time extension.

All sections must be completed.

A good faith effort has been/is being made to correct all violations cited:

The granting of a time extension is an acceptable risk for the property occupants:

Undue hardship will result to the requesting party unless the time extension is granted: